The Servei d'Informàtica maintains the service of mailing lists of this university.

The software that implements this functionality has been changed relatively recently.

We have gone from the software LISTSERV of the company L-Soft, to the software of public domain Sympa, developed initially in RENATER.

We have tried to make the change as transparent as possible to the users (both subscribers and responsible and moderators of lists). Thus, all existing lists have been migrated to the new server, maintaining their address, subscribers and message files, as well as the configuration of the lists as similar as possible to the original (within the limitations imposed by the different functionalities of each server).

For any clarification, contact the service manager: "listmaster@uv.es"

Special features of the new installation

The web interface of the new server is accessible at: listserv.uv.es

Detailed information on its use is available in the online help

To access it is necessary to identify yourself. This process has changed with respect to the old system. Now the authentication of the users of the UV is integrated with the systems of the university, so a user / password specific to the list server is not used, but the UV officers (the "mail of uv.es"), using the button: "Login as UV user" of the connection screen.

External addresses must use the link for "non-UV users". In the first access you must define a password for your email address using the following link

From this interface you get information about the lists to which you are subscribed (column on the left) or for which you are responsible, being able to access the files, configure your subscription options and / or configure the lists of any responsible.

Below is a brief reminder of the most common tasks.

Users

• Subscribe to a list
  Send a message to: listserv@uv.es whose "Subject:" is:
  subscribe namelist Name First name
  where "Name" and "Surnames" are optional.

• Distribute a message in a list
  Send the message to nombrlista@uv.es
  Depending on the configuration of the list, the responsible parties will be rejected, distributed or asked for authorization.

  Keep in mind that the new server does not normally send a confirmation email ("your message has been distributed to the list ..."). If confirmation is required, it is recommended to subscribe to the list and receive a copy.

• See subscribed lists and options
  Connect to the web interface. The lists to which you are subscribed are displayed, and the options can be modified.

List managers and moderators

• Moderate messages
  Moderators receive a notification email when a message arrives to moderate. They can authorize / reject their distribution from the message itself (by accessing the url indicated in it, or by replying to the message), or from the web interface, in the moderation section of the list (in the left column).

• Configuration of the list
It is done from the web interface, selecting the `admin` option of the list in question, and from there the "Configure the list" tab (or "Edit the configuration of the list")

In the same administration screen there are links that allow you to customize the appearance of the web interface, manage files, subscriptions, etc.

• **Manage subscriptions to the list**

Subscription requests (in closed lists) are notified via email to those responsible; they can be accepted / rejected from the mail itself (by accessing the indicated url, or by replying to the message), or from the web interface, in the "pending subscriptions" section of the subscribers management window.

• **Management of erroneous addresses**

The server maintains a list of subscribed addresses that reject messages. From the "Rebounds" section of the user management tab, the person in charge can cancel them if he considers that it is not a valid address

• **Request for a new list**

The staff of the UV (non-students) can request the creation of lists, from the "List creation" tab, accessible once connected to the server.