Software installation

The computer rooms of the University of Valencia are managed centrally in accordance with the semiannual programming that the centers, departments and services prepare before each teaching period.

There are currently more than 800 applications installed in the different classrooms. This can lead to conflicts between programs and/or versions that require additional work to make them work.

The following rules are established to improve the management of the different classrooms:

- Open two exclusive periods to make requests for software installation or update:
  - First semester: from June 1 to 30.
  - Second semester: from December 1 to 31.
- The application for installation and updating of the software that is made every semester must be made through a single document, by the head of the classroom's center. The head of the classroom of a center is the dean, the administrator or the person to whom this function is delegated.
- The head of the classroom of a center must make a single request, filling in the following form:
  
  [https://solicitudes.uv.es/sol/mason/SelfService/UV/solicitud_aulaSoftware.html](https://solicitudes.uv.es/sol/mason/SelfService/UV/solicitud_aulaSoftware.html)

  - In this application it is necessary that the following information appears:
    - Contact details of the person making the request.
    - Name and version of the software to be installed or updated.
    - Classroom or classrooms where the software must be installed or updated.

- If a center does not provide the software listing, we will consider that the center does not need to modify the software installed in the classrooms. The deadline to provide the list of the necessary software in classrooms, ends the last day of each period of the course.
- Software versions will remain stable throughout the course to make it easier for exams to be done with the same version as teaching.
- Any decision on the change of programs and/or versions must be agreed and authorized by the center, department or service responsible for the classroom, except in cases where the lack of support from the software manufacturer, forces the change.
- In shared classrooms the coordination function corresponds to the corresponding campus unit. If the Campus Unit of the classroom, refuses to carry out the coordination work, the Computing Service will decide what software will be available in the classrooms of the classroom, using the software listings provided by the centers that teach, in the classroom of the classroom.
- If different versions of the same software are requested in a classroom shared by several centers, an attempt will be made to agree with the applicants the version of the software to be installed in that classroom. If there is no agreement, the Computing Service decides the version of the software to be installed.
- The preexistence of any software in a course does not guarantee that the same software will remain installed the next course, if it is not explicitly included in the listings provided by the centers.
- Throughout the course, no other requests will be accepted and only specific failures will be addressed.